

Chatham Skating Club
ANNUAL GENERAL MEETING
AGENDA

August 5, 2026

7:00 pm

Blue Line Room, Thames Campus Arena

1. Welcome and Checking for Quorum
2. Approval of Meeting Agenda
3. Approval of Minutes of 2025 AGM
4. Presentation and Adoption of Updated Bylaws
5. Presentation of Financial Statements
6. Appointment of Directors to the Board
7. Introduction and Adoption of Annual Reports
8. Adjournment of AGM
9. Member Question and Answer

CSC By-Law Changes 2026

Change One:

Current By-Law:

4.1 Composition of the Board –

b) At least one member, and no more than two members of the Board, shall be a registered Skate Canada coach, in good standing, with the full rights to speak and vote at meetings of the Board.

Proposed By-Law:

4.1 Composition of the Board –

b) One member, and no more than two members of the Board, may be a registered Skate Canada coach, in good standing, with the full rights of a director.

Change Two:

Current By-Law:

3.13 Proxy Voting – Every Member entitled to vote at a meeting of Members may, by means of a proxy, appoint a proxy holder to attend and vote on behalf of the Member. Each proxy holder shall be a delegate and may carry a maximum number of proxies that is equal to five percent of the eligible votes at the respective meeting. A proxy must:

Proposed By-Law:

3.13 Proxy Voting – Every Member entitled to vote at a meeting of Members may, by means of a proxy, appoint a proxy holder to attend and vote on behalf of the Member. Each proxy holder shall be a delegate and may carry a maximum number of proxies that is equal to ten percent of the eligible votes at the respective meeting. A proxy must:

CSC AGM 2025

Proxy Votes:

- | | |
|---|--|
| 1. William Lindsay for Jennifer Newman | 13. Rhonda Jubenville for Krystal Johnson |
| 2. Karen Andari for Jessica Johnston | 14. Rhonda Jubenville for Kate Peach |
| 3. Karen Andari for Josh Andari | 15. Rhonda Jubenville for Steve Peach |
| 4. Heather MacLeod for Andrew Macleod | 16. Krystal Johnson for Karine Kearney |
| 5. Heather MacLeod for Charlene Stinson | 17. Krystal Johnson for AJ Kearney |
| 6. Kelly Meredith for Mike Stinson | 18. Karen Andari for Dan Josling |
| 7. Cassie Simmons-Karp for Tyler Karp | 19. Cassie Simmons-Karp for Sydney Welch |
| 8. Heather Macleod for Heather Josling | 20. Cassie Simmons-Karp for Cecelia McLaughlin |
| 9. Kelly Meredith for Brad Meredith | 21. Kelly Meredith for Bette-Jo Caron |
| 10. William Lindsay for Jenn Chapple | 22. Karen Andari-Stillet for Alicia Newman |
| 11. William Lindsay for Kyle Chapple | 23. Heather Macleod for Sara Hoekstra |
| 12. Kelly Meredith for Teya Meredith | |

In Attendance: William Lindsay, Kelly Meredith, Krystal Johnson, Karen Andari-Stillet, Rhonda Jubenville, Cassie Simmons-Karp, Heather MacLeod, Sandy MacDougall

7:28 pm Call to Order

Welcome – William Lindsay

Approval for the Agenda – Rhonda and Karen

Approval of 2024 meeting minute – Krystal and Kelly

Presentation of Financial Statements – Cassie Simmons-Karp bottom line was negative

Nomination report: everyone was acclaimed.

Reports reviewed and approved from committees.

7:33pm adjourned

The Chatham Skating Club

Profit and Loss

June 1, 2025-May 31, 2026

	TOTAL
Income	
44200 Registration	\$180,378.86
Total for Income	\$180,378.86
Cost of Goods Sold	
52000 Cost of Goods Sold	
52010 Coaching - Spring	\$6,474.75
52020 Coaching - Summer	\$336.75
52030 Coaching - Winter	\$19,895.75
52035 CanSkate Coordinator Fees	\$3,825.00
Total for 52000 Cost of Goods Sold	\$30,532.25
52100 Banquet Expenses	
52120 Banquet - Awards & Bursaries	\$2,096.21
52130 Banquet - Meals	\$2,437.46
52140 Banquet - Miscellaneous Expenses	\$279.64
Total for 52100 Banquet Expenses	\$4,813.31
54000 Ice Rental	
54010 Ice Rental - Summer/Preseason	\$13,825.88
54020 Ice Rental - Spring	\$20,493.67
54030 Ice Rental - Winter	\$79,398.34
Total for 54000 Ice Rental	\$113,717.89
Total for Cost of Goods Sold	\$149,063.45
Gross Profit	\$31,315.41
Expenses	
53030 QuickBooks Fees	\$887.05
53070 Misc. Expenses	\$242.22
53080 Office Expenses	\$394.97
55010 PA Expenses - Misc.	\$33.53
55020 Pop Concert Expenses	\$42.50
60000 Website Hosting Fees	\$203.28
60010 Christmas Party Expense	\$860.12
60100 CanSkate Program Expenses	\$941.37
60400 Bank Charges	\$8.50
60420 Uplifter Monthly Fees	\$2,217.79
60440 Skate Canada Fees	\$19,762.44
60460 Adyen Fees	\$5,326.76
Total for Expenses	\$30,920.53
Other Income	
45030 Booster Club	\$3,573.60
45050 Test Fee Revenue	\$1,017.00
46000 Banquet Income	
46010 Banquet - Meal Ticket Sales	\$1,452.00
46030 Banquet - Raffle Ticket Sales	\$210.00
Total for 46000 Banquet Income	\$1,662.00
46050 Pop Concert Income	\$100.10
7999 Figure Skater Bootcamp Seminar Income	\$1,500.00
Total for Other Income	\$7,852.70

The Chatham Skating Club

Profit and Loss

June 1, 2025-May 31, 2026

		TOTAL
Other Expenses		
8999 Figure Skater Bootcamp Seminar Expenses		\$2,749.38
Total for Other Expenses		\$2,749.38
PROFIT		\$5,498.20

The Chatham Skating Club

Balance Sheet As of May 31, 2026

		TOTAL
Assets		
Current Assets		
Cash and Cash Equivalent		
10100 Chequing Account (4123)		\$133,376.90
10300 Petty Cash		\$800.00
10400 Cash for Deposits/Cash Clearing		\$0.00
10450 Cheques to be Deposited/Cheques Clearing		\$0.00
Total for Cash and Cash Equivalent		\$134,176.90
Accounts Receivable (A/R)		
11000 Accounts Receivable		\$0.00
Total for Accounts Receivable (A/R)		\$0.00
Total for Current Assets		\$134,176.90
Total for Assets		\$134,176.90
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable (A/P)		
20000 Accounts Payable		\$0.00
Total for Accounts Payable (A/P)		\$0.00
Uncashed Cheques		\$7,023.87
Total for Current Liabilities		\$7,023.87
Total for Liabilities		\$7,023.87
Equity		
27500 Retained Earnings		\$121,654.83
Profit for the year		\$5,498.20
Total for Equity		\$127,153.03
Total for Liabilities and Equity		\$134,176.90

Nominations to the Chatham Skating Club Board of Directors 2026-2027.

The following individuals are nominated for a two-year term:

Karen Andari

Kelly Meredith

Cassie Simmons-Karp

Rhonda Jubenville

The following individuals are nominated for a one-year term:

Krystal Johnson

The following individuals are returning for a second year of their two-year term:

William Lindsay

Heather MacLeod

Charlene Stinson

Sandra MacDougall Weiser

There are no vacancies on the board based on the current bylaws. All directors will be acclaimed.

William Lindsay

Nominating Committee Chair

Chatham Skating Club

2025-2026

Annual Reports

Presented at the CFSC AGM

August 5, 2026



**Chatham
Skating Club**

President's Report 2025-2026

The Chatham Skating Club is a non-profit organization that operates under Skate Canada and Skate Ontario.

2025-2026 Board of Directors

President: William Lindsay

Treasurer: Cassie Simmons-Karp

Secretary: Heather MacLeod

Directors: Karen Andari, Krystal Johnson, Rhonda Jubenville, Kelly Meredith, Sandy MacDougall Weiser, and Charlene Stinson.

The 2025-2026 season was a successful one for the club. We were able to offer several skating programs to the community. Our CanSkate and Pre-CanSkate programs introduced many young athletes to the joys of ice skating. Our PowerSkating program helped an increasing number of hockey and ringette players enhance their skills. Our Group STARSkate program acted as a bridge for skaters who had completed CanSkate but were not quite ready for private lessons. And finally, our Adult Learn to Skate program kept the joy of skating alive for all involved.

Our STARSkaters achieved much success as well this year. There were a number of tests passed and competitions attended. We had a pop concert in December for them to showcase their programs. We were able to celebrate their success at our 2025-2026 Awards Celebration at Willow Ridge Golf and Country Club in May. I would like to congratulate all our skaters on a job well done.

A huge thank you goes to our dedicated volunteers and coaches. During the year, everyone worked very hard and spent countless hours behind the scenes to allow the club to succeed. Thank you again for all your time.

I look forward to helping the club continue to grow over the next year.

Respectfully,
William Lindsay

Report for Chatham Skating Club 2026 AGM from Booster Club of Chatham-Kent Skaters

The Booster Club of Chatham Kent Skaters is a group of dedicated parents that fundraise to offset their child's skating costs and provide financial support to the Chatham Skating Club.

Bursaries are awarded quarterly to the skaters when eligible receipts totaling the dollar amount of the monies raised are submitted to the Booster Club. Eligible receipts include those for registration fees, ice fees, coaching fees, competition fees and expenses, music fees, skates and equipment, and skating clothes. The receipts must be in the name of the skater and must be dated within the twelve months prior to the bursary payout period.

CK Skaters Booster Club is assigned between 5 to 10 bingo assignments per quarter at Riverview Gaming Center in Chatham. Each assignment requires 2 volunteers to work a bingo. Additional bingo assignments are sometimes awarded to Booster from other clubs that cannot fulfill their assignments.

The monies raised from bingos are split between the Chatham Skating Club (25%) and the Booster Club (75%). The Booster Club portion of the bingo proceeds are awarded as bursaries to the skaters.

In the past, Booster club has also carried out other fundraising activities such as selling "Get out Save" coupon books, selling flower or meat vouchers, chocolates etc.

The monies raised from other fundraisers are awarded 100% as bursaries to the skaters.

For the period June 1, 2025 to May 31, 2026, the Booster Club received \$14,294.39 from Riverview Gaming Center. \$3,573.60 remained with the Chatham Skating Club to use at their discretion. Paid out to local skaters over this period via bursaries was \$9,999.42 and \$721.37 was kept for covering future expenses of the Booster club.

The Booster Club welcomes any new members and would ask the board to encourage the parents of any level of skater to contact Karen Andari for more information. All activities are optional with the understanding that if you choose not to participate in a specific event or sale, you will not share the proceeds from that event.

Participation in Booster is an awesome way to help families financially with skating costs of their child and at the same time financially help the Chatham Skating Club without a huge commitment of time. Please consider joining us!

Respectfully submitted, August 2026

Karen Andari

Chatham Skating Club

Coaches Report 2025-2026

CanSkate sessions were very busy this past season with lots of new and returning skaters. With PA numbers down, it makes the coaches job a lot harder. I would like to thank all the coaches for the great job keeping their groups moving.

Group STAR is a great program to help CanSkaters wanting to figure skate. Numbers are up as we continue to encourage CanSkaters to move up into the program.

Also, the Adult/Teen session is growing with adults and teens, wanting to learn to skate.

CanPowerSkate is growing, and is a great program for skaters moving from CanSkate that want to play Hockey and Ringette and continue improving their skills.

Thank you, to all the Coaches, Board and Volunteers for working together to make the 2025-26 season a success. I look forward to the 2026-27 season and all it has to offer.

Respectfully submitted:

Sandy MacDougall Weiser

Chatham SC Coaches Rep

Chatham SC CanSkate Coordinator

Registered Participants 2025-26

Summer 2025		PreSeason 2025	
Mon Star BC	8	Group Star	0
Mon Star AB	9	Star BC	18
Mon Power	9	Star AB	14
Wed Star AB	8	Power	5
Wed Star BC	8		
Wed Power	9	Flexa Fit	20
TOTAL	51	TOTAL	57

Fal/Winter 25-26		Monday	Wednesday	Friday	Saturday	Total
	Star BC	14	13	14	16	57
	Star AB	13	8	13	14	48
	Group Star	1			6	7
	Pre Can	27	18		28	73
	CanSkate	50	32		39	121
	Power		24			24
	Adult			9		9
	TOTAL	105	95	36	103	339

Spring 2026	Monday	Wednesday	Friday	
Star BC	27	32	24	83
Star AB	20	20	26	66
Accelerated CanSkate	8	8		16
Pre Can	29	28		57
CanSkate	43	34		77
Group Star	7			
Power		13		13
Adult			8	8
TOTAL	134	135	58	327

Test Day Summary Report April 1, 2025 – March 31, 2026

Star 1 - 5 tests continue to be tested by coaches and Star 6 to Diamond tests are judged by a Skate Canada qualified judge. There were 4 official “test days” scheduled this season, in which a judge was brought in.

A total of 45 Star 1 – 5 tests were evaluated at our club by our coaches this season with all of them passing.

A total of 59 Star 6 – Diamond tests were evaluated at our club by a judge this season, with 55 tests being passed and 4 tests retried.

Total Test Revenue: \$1,750.00

Submitted to Skate Canada for fees: \$1,248.00

Paid to Judges: \$320.00

Profit for the Year: \$182.00

Respectfully submitted by Krystal Johnson

Chatham Skating Club Test Chair 2025-2026