

Chatham Skating Club
ANNUAL GENERAL MEETING
AGENDA

August 6, 2025

7:00 pm

Blue Line Room, Thames Campus Arena

1. Welcome and Checking for Quorum
2. Approval of Meeting Agenda
3. Approval of Minutes of 2024 AGM
4. Presentation of Financial Statements
5. Appointment of Directors to the Board
6. Introduction and Adoption of Annual Reports
7. Adjournment of AGM
8. Member Question and Answer

AGM Meeting called to order 7:10pm

Present Members: William Lindsay, Heather MacLeod, Rhonda Jubenville, Charlene Stinson, Cassie Simmons-Karp, Kathy Ashton, Kelly Meredith, Krystal Johnson, Karen Andari.

Welcome address – William Lindsay, 2023-24 CSC President

Agenda of AGM: motion to approve Charlene and seconded Kathy.

Update ByLaw: Nomination Committee updated – passed.

Approval of 2023 Minutes AGM: motion to approve Kelly Meredith and seconded Karen Andari

Finanacial Statements: presented by Kathy Ashton

Appointment of Directors:

Outgoing Directors:

Heather Josling and Kathy Ashton – we thank them for their numerous contributions and years of service to the Chatham Skating Club.

Newly acclaimed Directors:

1 year Term: Karen Andari and Rhonda Jubenville

2 year Term: Kelly Meredith, Cassie Simmons- Karp, Sandy MacDougall Wieser

Returning for 2nd year of 2 year term (expiring at the 2025 AGM):

Heather MacLeod, Krystal Johnson, William Lindsay and Charlene Stinson

Annual Reports Presented: motion to approve Krystal Johnson and seconded Rhonda Jubenville.

Meeting adjourned 7:19pm

Minutes Submitted by: Heather MacLeod

Profit and Loss

The Chatham Skating Club

June 1, 2024-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
41000 Sales	1,028.50
44200 Registration	172,425.18
Total for Income	\$173,453.68
Cost of Goods Sold	
52000 Cost of Goods Sold	0
52010 Coaching - Spring	4,046.25
52020 Coaching - Summer	341.70
52030 Coaching - Winter	20,065.25
52035 Winter - CanSkate Coordinator Fee	3,650.00
52080 Club Jacket Expense	143.18
Total for 52000 Cost of Goods Sold	\$28,246.38
52100 Banquet Expenses	0
52110 Banquet - Raffle & Auction Expenses	340.39
52120 Banquet - Awards & Bursaries	1,608.75
52130 Banquet - Meals	2,054.48
52140 Banquet - Miscellaneous Expenses	153.49
52150 Banquet - Printing Expenses	370.64
Total for 52100 Banquet Expenses	\$4,527.75
54000 Ice Rental	0
54010 Ice Rental - Summer	6,887.94
54020 Ice Rental - Spring	39,547.79
54030 Ice Rental - Winter	72,773.81
Total for 54000 Ice Rental	\$119,209.54
64500 Supplies and materials	341.59
Total for Cost of Goods Sold	\$152,325.26
Gross Profit	\$21,128.42
Expenses	
53030 Dues and Subscriptions	427.14
53080 Office Expenses	261.72
55020 Pop Concert Expenses	96.12
60000 Advertising	159.23
60010 Christmas Party Expense	589.29
60400 Bank Charges	0
60430 Interest & Bank Fees	5.50
Total for 60400 Bank Charges	\$5.50
60410 Bambora Fees	13.46
60420 Uplifter Monthly Fees	2,260.96
60440 Skate Canada Fees	21,012.59
60445 Test Fees	1,608.00
60450 Testing - Judge Expenses	200.00
60460 Adyen Fees	5,186.06
Total for Expenses	\$31,820.07

Profit and Loss

The Chatham Skating Club

June 1, 2024-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Other Income	
45030 Booster Club	4,410.40
45050 Test Fee Revenue	1,998.00
46000 Banquet Income	0
46010 Banquet - Meal Ticket Sales	1,965.00
46030 Banquet - Raffle Ticket Sales	304.00
Total for 46000 Banquet Income	\$2,269.00
46050 Pop Concert Income	141.00
Total for Other Income	\$8,818.40
Other Expenses	
7998 Figure Skater Bootcamp Seminar Expenses	500.00
7999 Skate Canada Stipend (National Level)	200.00
Total for Other Expenses	\$700.00
Profit	-\$2,573.25

Nominations to the Chatham Skating Club Board of Directors 2025-2026.

The following individuals are nominated for a two-year term:

William Lindsay

Heather MacLeod

Charlene Stinson

Sandra MacDougall Weiser

The following individuals are nominated for a one-year term:

Karen Andari

Krystal Johnson

Rhonda Jubenville

The following individuals are returning for a second year of their two-year term:

Kelly Meredith

Cassie Simmons-Karp

There are no vacancies on the board based on the current bylaws. All directors will be acclaimed.

The Nominating Committee of 2025

Kelly Meredith, Cassie Simmons-Karp and Cecelia McLauchlin

Balance Sheet

The Chatham Skating Club

As of May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
10100 Chequing Account (4123)	133,470.67
10300 Petty Cash	800.00
10400 Cash for Deposits/Cash Clearing	
10450 Cheques to be Deposited/Cheques Clearing	7,161.73
Total for Cash and Cash Equivalent	\$141,432.40
Accounts Receivable (A/R)	
11000 Accounts Receivable	
Total for Accounts Receivable (A/R)	0
Total for Current Assets	\$141,432.40
Non-current Assets	
Property, plant and equipment	
Total for Non-current Assets	0
Total for Assets	\$141,432.40
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
20000 Accounts Payable	
Total for Accounts Payable (A/P)	0
Credit Card	
Uncashed Cheques	19,777.57
Total for Current Liabilities	\$19,777.57
Non-current Liabilities	
Total for Liabilities	\$19,777.57
Equity	
27500 Retained Earnings	124,228.08
Profit for the year	-2,573.25
Total for Equity	\$121,654.83
Total for Liabilities and Equity	\$141,432.40

Chatham Skating Club

2024-2025

Annual Reports

Presented at the CFSC AGM

August 6, 2025



**Chatham
Skating Club**

President's Report 2024-2025

The Chatham Skating Club is a non-profit organization that operates under Skate Canada and Skate Ontario.

2024-2025 Board of Directors

President: William Lindsay

Treasurer: Cassie Simmons-Karp

Secretary: Heather MacLeod

Directors: Karen Andari, Krystal Johnson, Rhonda Jubenville, Kelly Meredith, Sandy MacDougall Weiser, and Charlene Stinson.

The 2024-2025 season was a successful one for the club. We were able to offer several skating programs to the community. Our CanSkate and Pre-CanSkate programs introduced many young athletes to the joys of ice skating and our learn to skate programs were awarded "CanSkate Excellence Exceeded Standard" from Skate Ontario's CanSkate Excellence recognition program. Our PowerSkating program helped an increasing number of hockey and ringette players enhance their skills. Our Group STARSkate program acted as a bridge for skaters who had completed CanSkate but were not quite ready for private lessons. And finally, our Adult Learn to Skate program kept the joy of skating alive for all involved.

Our STARSkaters achieved much success as well this year. There were a number of tests passed and competitions attended. We had a pop concert in December for them to showcase their programs. We were able to celebrate their success at our 2024-2025 Awards Celebration at Willow Ridge Golf and Country Club in May. I would like to congratulate all our skaters on a job well done.

A huge thank you goes to our dedicated volunteers and coaches. During the year, everyone worked very hard and spent countless hours behind the scenes to allow the club to succeed. Thank you again for all your time.

I look forward to helping the club continue to grow as we celebrate our 75th year.

Respectfully,
William Lindsay

Report for Chatham Skating Club 2025 AGM from Booster Club of Chatham-Kent Skaters

The Booster Club of Chatham Kent Skaters is a group of dedicated parents that fundraise to offset their child's skating costs and provide financial support to the Chatham Skating Club.

Bursaries are awarded quarterly to the skaters when eligible receipts totaling the dollar amount of the monies raised are submitted to the Booster Club. Eligible receipts include those for registration fees, ice fees, coaching fees, competition fees and expenses, music fees, skates and equipment, and skating clothes. The receipts must be in the name of the skater and must be dated within the twelve months prior to the bursary payout period.

CK Skaters Booster Club is assigned between 5 to 10 bingo assignments per quarter at Riverview Gaming Center in Chatham. Each assignment requires 2 volunteers to work a bingo. Additional bingo assignments are sometimes awarded to Booster from other clubs that cannot fulfill their assignments.

The monies raised from bingos are split between the Chatham Skating Club (25%) and the Booster Club (75%). The Booster Club portion of the bingo proceeds are awarded as bursaries to the skaters.

In the past, Booster club has also carried out other fundraising activities such as selling "Get out Save" coupon books, selling flower or meat vouchers, chocolates etc. During this period no other fundraising activities occurred.

The monies raised from other fundraisers are awarded 100% as bursaries to the skaters.

For the period June 1, 2024 to May 31, 2025, the Booster Club received \$13,794.13 from Riverview Gaming Center. \$4,410.69 remained with the Chatham Skating Club to use at their discretion (NOTE: \$3,448.53 represents CSC 25% share of bingo revenue plus \$962.16 was a skater donation). Paid out to local skaters over this period via bursaries was \$9,122.81 and \$260.62 was kept for covering future expenses of the Booster club.

The Booster Club welcomes any new members and would ask the board to encourage the parents of any level of skater to contact Karen Andari for more information. All activities are optional with the understanding that if you choose not to participate in a specific event or sale, you will not share the proceeds from that event.

Participation in Booster is an awesome way to help families financially with skating costs of their child and at the same time financially help the Chatham Skating Club without a huge commitment of time. Please consider joining us!

Respectfully submitted, August 2025
Karen Andari

Chatham Skating Club

Coaches Report 2024-2025

CanSkate sessions were very busy this past season with lots of new and returning skaters. With PA numbers down, it makes the coaches job a lot harder. I would like to thank all the coaches for the great job keeping their groups moving.

Group STAR is a great program to help CanSkaters wanting to figure skate. Numbers are up as we continue to encourage CanSkaters to move up into the program.

Also, the Adult/Teen session is growing with adults and Teens, wanting to learn to skate.

CanPowerSkate is growing, and is a great program for skaters moving from CanSkate that want to play Hockey and Ringette and continue improving their skills.

Thank you, to all the Coaches, Board and Volunteers for working together to make the 2024-25 season a success. I look forward to the 2025-26 season and all it has to offer.

Respectfully submitted:

Sandy MacDougall Weiser

Chatham SC Coaches Rep

Chatham SC CanSkate Coordinator

Registration Report for 2024-2025

Submitted by Heather Macleod

Summer 2024		PreSeason 2024	
Mon Star BC	7	Group Star	4
Mon Star AB	12	Star BC	12
Mon Power	11	Star AB	12
Wed Star AB	8	Power	14
Wed Star BC	8		
Wed Power	6		
TOTAL	52	TOTAL	42

Fal/Winter		Monday	Wednesday	Friday	Saturday	Total
	Star BC	13	12	13	10	48
	Star AB	15	10	18	15	58
	Group Star	5			7	12
	Pre Can	24	23		31	78
	CanSkate	47	36		32	115
	Power		34			34
	Adult			6		6
	TOTAL	104	115	37	95	351

Spring 2025	Monday	Wednesday	Friday	
Star BC	16	24	19	59
Star AB	15	15	14	44
Group Star	9			9
Pre Can	19	13		32
CanSkate	44	27		71
Power		10		10
Adult			5	5
TOTAL	103	89	38	230

2024-2025 Skate Canada Registrations: 328

Test Day Summary Report April 1, 2024 – March 31, 2025

Star 1-5 tests continue to be tested by coaches and Star 6 to Diamond tests are judged by a Skate Canada qualified judge. There were 4 official “test days” scheduled this season, in which a judge was brought in.

A total of 76 Star 1 – 5 tests were evaluated at our club by our coaches this season with all of them passing.

A total of 56 Star 6 – Diamond tests were evaluated at our club by a judge this season, with 47 tests passed and 5 tests retried.

1 out-of-town test was tried.

Total Test Revenue: \$2,062.00

Submitted to Skate Canada for fees: \$1,596.00

Paid to Judges: \$290.00

Profit for the Year: \$176.00

Respectfully submitted by Krystal Johnson

Chatham Skating Club Test Chair 2024-2025