

Chatham Skating Club  
**ANNUAL GENERAL MEETING**  
**AGENDA**

August 7, 2024

7:00 pm

Blue Line Room, Thames Campus Arena

1. Welcome and Checking for Quorum
2. Approval of Meeting Agenda
3. Presentation and Adoption of Updated Bylaw
4. Approval of Minutes of 2023 AGM
5. Presentation of Financial Statements
6. Appointment of Directors to the Board
7. Introduction and Adoption of Annual Reports
8. Adjournment of AGM
9. Member Question and Answer

## CSC By-Law Change 2024

Current By-Law:

### **6.7 Nominating Committee**

“The nominating committee shall consist of four members, two from the Executive and two from the membership.”

Proposed By-Law:

### **6.7 Nominating Committee**

“The nominating committee shall consist of a maximum of four members with at least one current director and one from the general membership.”

### **2023 AGM Proxy Votes (20)**

Sue Blackburn appoints William Lindsay  
Meaghan O'Brien appoints William Lindsay  
Josh Andari appoints Karen Andari  
Cecilia McLauchlin appoints Heather Macleod  
Karine Juniper appoints Heather MacLeod  
Andrew Macleod appoints Heather Macleod  
Mike Stinson appoints Charlene Stinson  
Bette-Jo Caron appoints Kelly Meredith  
Brad Meredith appoints Kelly Meredith  
Kelly Armstrong appoints Kelly Meredith  
Alicia Newman appoints Kathy Ashton  
Daniel Josling appoints Heather Josling  
Jenn Chapple appoints Kelly Meredith  
Kyle Chapple appoints Kelly Meredith  
Rebecca Johnston appoint Heather Josling  
Jessica Faubert appoints Kathy Ashton  
AJ Kearney appoints Heather Macleod  
Jennifer Newman-Chinnick appoints Kathy Ashton  
Jaclyn Newman appoints Kathy Ashton  
Laura Butler appoints Karen Andari

### **2023 In-Person Attendees (10)**

William Lindsay  
Kelly Meredith

Karen Andari

Kathy Ashton

Heather Josling

Charlene Stinson

Heather Macleod

Rhonda Jubenville

Krystal Johnson

Sandy MacDougall

**Call to order 7:20pm at Blue Line Room in Thames Campus Arena by CSC 2022-23 Club president William Lindsay.**

**Quorum has been met 20 by proxy, 10 in-person.**

Move to approve agenda – Charlene Stinson, seconded by Kathy Ashton

Welcome address and thank you to directors and membership from 2022-23 Chatham Skating Club president – William Lindsay.

**Updated By-Law:**

Current By-Law:

4.1 Composition of the Board –

a) The Board shall consist of 11 elected Directors.

Proposed By-Law:

4.1 Composition of the Board –

a) The board shall consist of a minimum of 3 and a maximum of 11 elected directors.

Move to adopt Charlene Stinson, seconded by Heather Josling.

All in favour – motion carried.

**Approval of minutes from 2022 AGM** – move to approve Kathy Ashton, Seconded by Rhonda Jubenville.

All in favour – motion carried.

**Financial statements** – presented by Kathy Ashton.

**Outgoing director:** Sue Blackburn – thank you Sue.

**Nominations:**

**2-year terms expiring at AGM 2025:**

Krystal Johnson, Heather Macleod, Charlene Stinson and William Lindsay

**1-year terms expiring at AGM 2024:**

Heather Josling, Karen Andari, Rhonda Jubenville and Sandy MacDougall

**Returning for 1 more year of their 2-year term expiring at AGM 2024:**

Kathy Ashton and Kelly Meredith

Move to elect all nominees to office by Kathy Ashton and seconded by Kelly Meredith.

All in favour – motion carried.

**Annual reports presented.** Any further questions – none.

Moved to approve Heather Macleod and seconded by Krystal Johnson.

All in favour – motion carried.

Meeting adjourned 7:29pm

**CHATHAM SKATING CLUB**  
**Income Statement 06/01/2023 to 05/31/2024**

**REVENUE**

<b>REVENUE</b>	
REGISTRATION	169,409.16
BANQUET: RAFFLE TICKET SA...	250.00
BANQUET: MEAL TICKET SALES	2,152.50
TEST FEE REVENUE	1,896.00
BOOSTER CLUB	6,383.23
SPONSORSHIP REVENUE	1,000.00
GENERAL FUNDRAISING REV...	369.15
CLUB JACKET SALES	1,215.00
CLUB DRINKWARE SALES	285.00
<b>TOTAL REVENUE</b>	<u>182,960.04</u>

**TOTAL REVENUE** 182,960.04

**EXPENSE**

<b>EXPENSES</b>	
ICE RENTAL - WINTER	77,023.62
WINTER - CANSKATE COORDI...	3,078.00
ICE RENTAL - SUMMER	5,496.32
ICE RENTAL - SPRING	9,286.85
SPRING - CANSKATE COORDI...	536.00
COACHING - SPRING	4,236.75
COACHING - SUMMER	262.50
COACHING - WINTER	18,676.17
BANQUET: MISC EXPENSES	291.87
BANQUET: MEAL	2,366.35
BANQUET: AWARDS	1,800.32
PA EXPENSES: MISC.	295.98
TEST FEES	1,488.00
TEST: JUDGE EXPENSES	220.00
TEST DAY EXPENSES	171.90
FUND RAISERS	227.13
ADVERTISING EXPENSE	178.42
INTEREST & BANK FEES	40.50
SKATE CANADA FEES	20,656.59
INSURANCE	209.20
OFFICE RENTAL	67.80
MISC. EXPENSES	104.13
OFFICE EXPENSES	612.27
UPLIFTER MONTHLY FEES	2,242.83
CREDIT CARD FEES	4,759.23
CANSKATE PROGRAM EXPEN...	1,317.19
CLUB JACKET EXPENSE	1,293.10
CLUB DRINKWARE EXPENSE	255.00
POP CONCERT EXPENSES	46.78
CHRISTMAS PARTY EXPENSE	619.85
<b>TOTAL EXPENSES</b>	<u>157,860.65</u>

**TOTAL EXPENSE** 157,860.65

**NET INCOME** 25,099.39

**CHATHAM SKATING CLUB**  
**Balance Sheet As at 05/31/2024**

**ASSET**

**CURRENT ASSETS**

PETTY CASH	800.00
CHEQUES TO BE DEPOSITED	4,267.28
RBC BANK - GENERAL	119,953.21
ACCOUNTS RECEIVABLE	(518.24)
<b>TOTAL CURRENT ASSETS</b>	<u>124,502.25</u>

**TOTAL ASSET** 124,502.25

**LIABILITY**

**CURRENT LIABILITIES**

ACCOUNTS PAYABLE	288.00
CUSTOMER DEPOSITS	510.26
<b>TOTAL CURRENT LIABILITIES</b>	<u>798.26</u>

**TOTAL LIABILITY** 798.26

**EQUITY**

**RETAINED EARNINGS**

RETAINED EARNINGS	98,604.60
CURRENT EARNINGS	25,099.39
<b>TOTAL RETAINED EARNINGS</b>	<u>123,703.99</u>

**TOTAL EQUITY** 123,703.99

**LIABILITIES AND EQUITY** 124,502.25

## Nominations to the Chatham Skating Club Board of Directors 2024-2025

The following individuals are nominated for a two-year term:

Kelly Meredith

Cassie Simmons-Carp

Sandy MacDougall-Weiser

The following individuals are nominated for a one-year term:

Karen Andari

Rhonda Jubenville

The following individuals are returning for a second year of their two-year term:

Krystal Johnson

William Lindsay

Heather Macleod

Charlene Stinson

There are no vacancies on the board based on the current bylaws. All directors will be acclaimed.

The Nominating Committee of 2024

Heather Macleod, Charlene Stinson and Cecelia McLauchlin

**Chatham Skating Club**

**2023-2024**

**Annual Reports**

**Presented at the CFSC AGM**

**August 7, 2024**



**Chatham  
Skating Club**

## **President's Report 2023-2024**

The Chatham Skating Club is a non-profit organization that operates under Skate Canada and Skate Ontario.

### **2023-2024 Board of Directors**

President: William Lindsay

Treasurer: Kathy Ashton

Secretary: Heather MacLeod

Directors: Karen Andari, Krystal Johnson, Heather Josling, Rhonda Jubenville, Kelly Meredith, Sandy MacDougall Weiser, and Charlene Stinson.

The 2023-2024 season was a successful one for the club. We were able to offer several skating programs to the community. Our CanSkate and Pre-CanSkate programs introduced many young athletes to the joys of ice skating and our learn to skate programs were awarded "CanSkate Excellence Exceeded Standard" from Skate Ontario's CanSkate Excellence recognition program. Our PowerSkating program helped an increasing number of hockey and ringette players enhance their skills. Our Group STARSkate program acted as a bridge for skaters who had completed CanSkate but were not quite ready for private lessons. And finally, our Adult Learn to Skate program kept the joy of skating alive for all involved.

Our STARSkaters achieved much success as well this year. There were a number of tests passed and competitions attended. We had a pop concert in December for them to showcase their programs. We were able to celebrate their success at our 2023-2024 Awards Celebration at Willow Ridge Golf and Country Club in May. I would like to congratulate all our skaters on a job well done.

A huge thank you goes to our dedicated volunteers and coaches. During the year, everyone worked very hard and spent countless hours behind the scenes to allow the club to succeed. Thank you again for all your time. I want to say a special thanks to Kathy Ashton who is retiring from the board after serving as President and Treasurer for many years. I also want to thank Heather Josling who is leaving the board. Heather dedicated many years of service to the club. They will both be missed.

I look forward to helping the club continue to grow over the next year.

Respectfully,  
William Lindsay

## Report for Chatham Skating Club 2024 AGM from Booster Club of Chatham-Kent Skaters

The Booster Club of Chatham Kent Skaters is a group of dedicated parents that fundraise to offset their child's skating costs and provide financial support to the Chatham Skating Club.

Bursaries are awarded quarterly to the skaters when eligible receipts totaling the dollar amount of the monies raised are submitted to the Booster Club. Eligible receipts include those for registration fees, ice fees, coaching fees, competition fees and expenses, music fees, skates, and equipment, and skating clothes. The receipts must be in the name of the skater and must be dated within the twelve months prior to the bursary payout period.

CK Skaters Booster Club is assigned between 5 to 10 bingo assignments per quarter at Riverview Gaming Center in Chatham. Each assignment requires 2 trained volunteers to work a bingo. Occasionally Booster picks up additional bingo assignments from other clubs. Monies raised from bingos are split between the Chatham Skating Club (25%) and the Booster Club (75%). The Booster Club portion of the bingo proceeds are awarded as bursaries to the skaters.

In the past, Booster club has also carried out other fundraising activities such as selling "Get out Save" coupon books, selling flower or meat vouchers, chocolates etc. During this period no other fundraising activities occurred. Monies raised from other fundraisers are awarded 100% as bursaries to the skaters.

For the period June 1, 2023 to May 31, 2024, the Booster Club received \$9,789.56 from Riverview Gaming Center, of which \$6,383.23 remained with the Chatham Skating Club to use at their discretion.

CSC 25% share of bingo revenue	\$2,447.39
Donation	<u>\$3,935.84</u>
CSC revenue from Booster	\$6,383.23
Bursaries paid	\$2,681.05
Booster club funds for future expenses	<u>\$ 725.28</u>
Total funds received from Bingos worked	<u>\$9,789.56</u>

During this year, Booster club attended 23 bingo assignments averaging 2 assignments per month. This translated to 90 hours of volunteer time (2 people /bingo with exception of one bingo). To keep these funding opportunities available to the CSC and for skaters, Booster needs new members in order to maintain the bingo allotment it receives from Riverview Gaming Centre.

The Booster Club welcomes any new members and would ask the board to encourage the parents of any level of skater to contact Karen Andari for more information. All activities are optional with the understanding that if you choose not to participate in a specific event or sale, you will not share the proceeds from that event.

Participation in Booster is an awesome way to help families financially with skating costs of their child while financially helping the Chatham Skating Club. Please consider joining us!

Respectfully submitted, August 7/2024

Karen Andari

Chatham Skating Club

Coaches Report 2023-2024

This year was very busy for the coaches, as we made changes to the CanSkate program for the Skate Ontario CanSkate Excellence evaluation. I am happy to say we Exceeded the Standard. Thanks, you to all of the coaches for working so hard on the ice to make it work, and the ladies at the CanSkate table for explaining to the CanSkate parents.

The Group STARSkate is going well as skaters transition from CanSkate to STARSkate. Hopefully in the future we will be able to add even more days.

CanPowerSkate is growing and is a great program for all the skaters from CanSkate that want to excel in hockey or ringette.

Thank you to all the coaches, the board and all the volunteers, for working together to make 2023-2024 a success. I look forward to the 2024- 2025 season and all it has to offer.

Respectfully submitted:

Sandy MacDougall Weiser

Chatham SC Coaches Rep

Chatham SC CanSkate Coordinator

Registration Report for 2023-2024 Season

Submitted by Heather Macleod

	CanPower	StarSkate	PreCan	CanSkate	Adult	Total
Summer 2023	12	23	0	0	0	35
Fall/Winter 23-24	33	44	101	112	7	297
Spring 2024	0	56	22	33	2	113
Fall 2022	13	35	74	85	0	207
Winter 2023	13	32	99	116	2	262
Spring 2023	22	43	48	79	4	196

2023-2024 Skate Canada Registrations: 326

## Test Day Summary Report April 1, 2023 – March 31, 2024

Star 1 - 5 tests continue to be tested by coaches and Star 6 to Diamond tests are judged by a Skate Canada qualified judge. There were 4 official “test days” scheduled this season, in which a judge was brought in.

A total of 78 Star 1 – 5 tests were evaluated at our club by our coaches this season with all of them passing.

A total of 45 Star 6 – Diamond tests were evaluated at our club by a judge this season, with 38 tests being passed and 7 tests marked retry.

No out-of-town tests were tried.

Total Test Revenue: \$1,866.00

Submitted to Skate Canada for fees: \$1,488.00

Paid to Judges: \$120.00

Profit for the Year: \$258.00

Respectfully submitted by Krystal Johnson  
Chatham Skating Club Test Chair 2023-2024