

Chatham Skating Club  
**ANNUAL GENERAL MEETING**

**AGENDA**

July 20, 2022

6:00 pm

Virtual Meeting

[Click Here to Join](#)

1. Welcome and Checking for Quorum
2. Approval of Meeting Agenda
3. Presentation and Adoption of Updated Bylaw
4. Approval of Minutes of 2021 AGM
5. Presentation of Financial Statements
6. Appointment of Directors to the Board
7. Introduction and Adoption of Annual Reports
8. Adjournment of AGM
9. Member Question and Answer

## CSC By-Law Change 2022

Current By-Law:

**7.1 Fiscal Year** – Unless otherwise determined by the Board, the fiscal year of the Club will be April 1st to March 31st.

Proposed By-Law:

**7.1 Fiscal Year** – Unless otherwise determined by the Board, the fiscal year of the Club will be June 1st to May 31st.

## CSC Annual General Meeting Minutes

June 29, 2021

Meeting called to order at 6:38 pm by meeting chair Cheryl Ross via Zoom.

**Present:** 16 attendees: Heather Macleod, Cheryl Ross, Deborah Veccia, Suham Doey, Jennifer Larson-Cochrane, Karen Andari, Kathy Ashton, William Lindsay, Kelly Meredith, Sandy MacDougall, Krystal Johnson, Andrew MacLeod, Charlene Stinson, Sue Blackburn, Rhonda Jubenville-Stallaert, Heather Josling.

Welcome – Cheryl Ross – President

Quorum: 60 CSC members – 6 members needed – 16 members attending. Quorum met.

Approval of the agenda by Charlene Stinson, 2<sup>nd</sup> by Deborah Veccia. 2021 Agenda adopted.

Heather Macleod, secretary, read the 2020 AGM minutes. Motion to accept by Sue Blackburn, 2<sup>nd</sup> by Charlene Stinson.

Financial Statements presented by treasurer Kathy Ashton. This year was an exception as it is a 14-month fiscal year. A Skate Canada Fee credit is still showing on in the accounts payables there was discussion surrounding where this should actually appear in the financial statement. Kathy will investigate further. Deborah Veccia made a motion to approve the financial statement subject to a review of the Skate Canada credit. 2<sup>nd</sup> by Rhonda Jubenville-Stallaert.

Following the current by-laws in place the 2021 Directors are:

2 yr. term: Sue Blackburn, Krystal Johnson, Heather Josling, Rhonda Jubenville-Stallaert, Sandy MacDougall, Heather Macleod, Charlene Stinson, William Lindsay and Karen Andari.

1 yr. term: Suham Doey, Jennifer Larson- Cochrane, Kelly Meredith, Kathy Ashton.

Motion to approve made by Charlene Stinson, 2<sup>nd</sup> by Krystal Johnson.

Thank you to outgoing directors for their phenomenal support over many seasons of skating:Carolynn Gregory, Cheryl Ross.

Introduction and adoption of the Annual reports located on the CSC website, with one minor correction to be made in the Test Day Annual report summary Diamond Dance identified and should be changed to Gold level.

Presentation of proposed By-Law Changes and updates. The last update was in 2019.

Motion by Kathy Ashton to adopt new Bylaws by Kathy Ashton. Seconded by Heather Macleod. Accepted.

Meeting Adjourned 7:43pm

# CHATHAM SKATING CLUB

## Income Statement 06/01/2021 to 05/31/2022

### REVENUE

#### REVENUE

REGISTRATION	122,833.60
TEST FEE REVENUE	1,036.00
BOOSTER CLUB	3,875.45
SPONSORSHIP REVENUE	300.00
GENERAL FUNDRAISING REV...	348.20
OPERATING GRANT	2,800.00
<b>TOTAL REVENUE</b>	<u>131,193.25</u>

**TOTAL REVENUE** 131,193.25

### EXPENSE

#### EXPENSES

ICE RENTAL - WINTER	51,098.60
WINTER - CANSKATE COORDI...	1,839.00
ICE RENTAL - SUMMER	3,091.68
ICE RENTAL - SPRING	15,587.22
SPRING - CANSKATE COORDI...	839.00
COACHING - SPRING	3,615.25
COACHING - WINTER	12,007.50
BANQUET: MISC EXPENSES	91.95
BANQUET: AWARDS	1,363.86
BANQUET: HALL + EQUIP REN...	357.85
PA EXPENSES: MISC.	100.00
TEST FEES	922.60
TEST: JUDGE EXPENSES	50.00
ADVERTISING EXPENSE	71.46
INTEREST & BANK FEES	15.75
SKATE CANADA FEES	15,217.66
INSURANCE	118.15
EQUIPMENT EXPENSES	181.50
OFFICE RENTAL	64.41
PRINTING EXPENSES	5.78
MISC. EXPENSES	162.15
OFFICE EXPENSESES	392.36
UPLIFTER MONTHLY FEES	1,764.52
CREDIT CARD FEES	3,802.33
CANSKATE PROGRAM EXPEN...	1,314.05
DONATION	50.00
POP CONCERT EXPENSES	147.18
CHRISTMAS PARTY EXPENSE	163.09
<b>TOTAL EXPENSES</b>	<u>114,434.90</u>

**TOTAL EXPENSE** 114,434.90

**NET INCOME** 16,758.35

**CHATHAM SKATING CLUB**  
**Balance Sheet As at 05/31/2022****ASSET****CURRENT ASSETS**

PETTY CASH	800.00
RBC BANK - GENERAL	67,788.99
ACCOUNTS RECEIVABLE	<u>(518.24)</u>
<b>TOTAL CURRENT ASSETS</b>	<u>68,070.75</u>

**TOTAL ASSET** 68,070.75

**LIABILITY****CURRENT LIABILITIES**

CUSTOMER DEPOSITS	<u>510.26</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>510.26</u>

**TOTAL LIABILITY** 510.26

**EQUITY****RETAINED EARNINGS**

RETAINED EARNINGS	50,802.14
CURRENT EARNINGS	<u>16,758.35</u>
<b>TOTAL RETAINED EARNINGS</b>	<u>67,560.49</u>

**TOTAL EQUITY** 67,560.49

**LIABILITIES AND EQUITY** 68,070.75

## **Nominations to the Chatham Skating Club Board of Directors 2022/2023**

The following individuals are nominated for a two-year term:

Kathy Ashton

Kelly Meredith

Kathy and Kelly have been acclaimed to the board.

The following individuals are returning for the second year of their two-year term:

Karen Andari

Sue Blackburn

Krystal Johnson

Heather Josling

Rhonda Jubenville

William Lindsay

Sandy MacDougall Weiser

Heather MacLeod

Charlene Stinson

There are no vacancies on the board based on the current bylaws.

The Nominating Committee 2022

Charlene Stinson, Heather Josling, Andrea Winter, Karine Kearney

**Chatham Skating Club**

**2021-2022**

**Annual Reports**

**Presented at the CFSC AGM**

**July 20, 2022**



**SKATECANADA**  
**CHATHAM SKATING CLUB**

## **President's Report 2021-2022**

The Chatham Skating Club is a non-profit organization that operates under Skate Canada and Skate Ontario.

### **2021-2022 Board of Directors**

President: William Lindsay

Treasurer: Kathy Ashton

Secretary: Heather MacLeod

Directors: Karen Andari, Sue Blackburn, Suham Doey, Krystal Johnson, Heather Josling, Rhonda Jubenville, Jennifer Larson-Cochrane, Kelly Meredith, Sandy MacDougall Weiser, and Charlene Stinson

What an interesting year it has been to step into the role of President. From new restrictions and vaccine passports, to complete shut downs, and then to the lifting of restrictions, it has been quite a journey. I want to start off by thanking every one of you for your support of the club through this time.

The 2021-2022 season did have a number of successful moments for our club. After a two-year hiatus, we were able to offer CanSkate and Pre-CanSkate sessions again. In the Fall and Winter, we held an Adult program that was very well received. We also offered two new programs: a CanPowerSkate session and a Group STARSkate session. It is our intent to offer all of these programs in the 2022-2023 season.

Our skaters achieved much success as well. There were a number of tests passed and competitions attended. We had a pop concert in April for our STARSkaters to showcase their programs. We were able to celebrate their success at our 2021-2022 Awards Celebration at Kingston Park in June. I want to thank Morand and Burke Family Dentistry for their sponsorship of the ceremony. I would also like to congratulate all of our skaters.

I was able to start working on a number of small projects for the club this year. Most of them involved creating policy documents that are required by our governing bodies and updating our historical records. If anyone has club information from pre-1990, I would be happy to receive it. I was also able to update our corporation information with the Ontario government. New legislation (ONCA) requires that this is completed each year. I have started the slow process of cleaning up and organizing the storage area at the arena.

A huge thank you goes to our dedicated volunteers and coaches. During the year, everyone worked very hard to keep our skaters on the ice as much as possible. The Chatham Skating Club will continue to succeed only with your help.

I look forward to helping the club grow over the next year.

Respectfully,  
William Lindsay



## Report for Chatham Skating Club 2022 AGM from Booster Club of Chatham-Kent Skaters

The Booster Club of Chatham Kent Skaters is a group of dedicated parents that fundraise to offset their child's skating costs and provide financial support to the Chatham Skating Club.

Bursaries are awarded quarterly to the skaters when eligible receipts totaling the dollar amount of the monies raised are submitted to the Booster Club. Eligible receipts include those for registration fees, ice fees, coaching fees, competition fees and expenses, music fees, skates and equipment, and skating clothes. The receipts must be in the name of the skater and must be dated within the twelve months prior to the bursary payout period.

During 2021 the Covid 19 Pandemic continued to greatly affect the ability for Booster Club to carry out its usual activities like working bingos and doing fundraisers such as selling Get Out and Save CK coupon books.

Normally members of the Booster Club work a minimum of eight bingos per quarter at Riverview Gaming Center in Chatham. The monies raised from bingos are split between the Chatham Skating Club (25%) and the Booster Club (75%). The Booster Club portion of the proceeds are awarded as bursaries to the skaters.

The monies raised from fundraisers are awarded 100% as bursaries to the skaters.

For 2021 the Booster Club motioned to donate \$2,600 to the Chatham Skating Club, in addition to providing the normal 25% of bingo funding received from Riverview Gaming Center. There was no funding received during January, April and June of 2021. The only month where members worked bingos in the hall was November 2021, and the remaining months Booster club was required to do online posts for participation points to earn a share in Riverview Gaming Center revenues. The bingo hall was open for the gaming machines for some months of 2021 and did online (at home) bingos with their customers thereby generating revenues.

For the period January 1, 2021 to March 31, 2022 (15 months), the Booster Club received \$5,101.83 from Riverview Gaming Center of which \$3,875.45 remained with the Chatham Skating Club to use at their discretion. \$330.87 was paid out to local skaters over this period while \$895.51 was kept for covering future expenses of the Booster club.

The Booster Club welcomes any new members and would ask the board to encourage the parents of any level of skater to contact Karen Andari for more information. All activities are optional with the understanding that if you choose not to participate in a specific event or sale, you will not share the proceeds from that event.

Participation in Booster is an awesome way to help families financially with skating costs of their child and at the same time help the Chatham Skating Club without a huge commitment of time.

## Chatham Skating Club

### Coaches Report 2021-2022

It was great to be able to welcome the CanSkaters back to the rink. This meant that we had to hire more coaches to ensure the program ran smoothly. Fall started out slow, but by the time we started Winter all the CanSkate sessions were filling up.

We ran a StarSkate group program, this past year, to help bridge the CanSkate and the StarSkate programs. I felt this was very successful to help keep skaters in the club.

The CanPowerSkate program was introduced this year as well. Skaters can now continue to improve their skating skills with the club after CanSkate.

Coaches had two meetings this past year. It was nice to see so many coaches attend and be able to add input into the future of the club.

I would like to thank all the coaches, board and volunteers for making this, such a successful year. When we all work together, it makes for a harmonious club.

Respectfully submitted,

Sandy MacDougall Weiser

## Registration Report for 2021-2022 Season

<b>Board of Directors 2021-2022</b>	
1	Ashton, Kathy
2	Blackburn, Sue
3	Doey, Suham
4	Johnson, Krystal
5	Josling, Heather
6	Jubenville, Rhonda
7	Larson-Cochrane, Jenn
8	Lindsay, William
9	Macdougall-Weiser, Sandra
10	MacLeod, Heather
11	Meredith, Kelly
12	Sillett-Andari, Karen
13	Stinson, Charlene

<b>Officials 2021-2022</b>	
1	Alexander, Cherie
2	Dodman, Stella
3	Dodman, William
4	Lindsay, William

	2019 to 2020 Season		2021 to 2022 Season		
	Spring	Fall/Winter	Fall	Winter	Spring
	2019	2019-2020	2021	2022	2022
Adult Canskate	4	6	10	10	n/a
PreCanskate	28	46	68	44	30
Canskate	55	99	68	104	79
CanPowerSkate	n/a	n/a	14	10	n/a
Starskate	34	47	44	35	47
- number of sessions	71	65	55	45	63
<b>Total Registrants</b>	<b>121</b>	<b>198</b>	<b>204</b>	<b>203</b>	<b>156</b>

This chart compares the skating season prior to the Covid pandemic with the season following the pandemic.

Please note:

- 1) There has been a fiscal year end change from Mar 31 to May 31 during this time.
- 2) As of the 2021-2022 season the Fall/Winter session has been split into two separate registration sessions.

Submitted by Sue Blackburn June 25, 2022

## **Test Day Summary Report April 1, 2021 – May 31, 2022**

Star 1 to 5 tests continue to be tested by coaches and Star 6 to Diamond tests are judged by a Skate Canada qualified judge. There was not an official “test day” this season as tests were done on regular STARSkate ice during which a judge was brought in.

A total of 58 Star 1 to 5 tests were tried at our club by our coaches this year. All of them passed.

A total of 17 Star 6 – Diamond tests were tried at our club by a judge, 13 passed and 4 retried.

No out-of-town tests were tried.

Total Test Revenue: \$1,036.00

Paid to Judges: \$50.00

Submitted to Skate Canada for fees: \$900.00

Profit for the Year: \$86.00

Respectfully submitted by Krystal Johnson

Chatham Skating Club Test Chair 2021-2022